

**RULES OF PROCEDURE OF THE MAJLIS OF THE
ISLAMIC COMMUNITY OF NORTH AMERICAN BOSNIAKS**

GENERAL PROVISIONS

Article 1

The Majlis is a higher organizational unit of the Islamic Community of Bosniaks, which consists of Jamaats that make a coherent whole in one region.

The Majlis consists of at least 10 Jamaats in one area.

The work within the Majlis, the competence of the Grand Imam, the procedure of passing laws, rights and duties of the members of the Majlis Assembly and other issues regarding the work of the Majlis Assembly shall be regulated by these Rules of Procedure.

The organs of the Majlis are the Majlis Assembly, the Grand Imam and the Supervisory Board.

THE GRAND IMAM

Article 2

The Grand Imam shall call meetings of the Majlis Assembly.

The Grand Imam shall preside at the Majlis Assembly.

The Grand Imam shall take care about religious life on a designed territory of the Majlis and shall be responsible for the work of the Imams, the Khatibs and the Muallims on a designed territory of the Majlis.

The Grand Imam shall represent the Majlis in religious affairs.

The Grand Imam shall coordinate and supervise the work of the Imams in the Jamaats.

The Grand Imam shall take care of the quality of work of Imams on a designed territory of Majlis and give them instructions regarding the Maktab teaching (classes) and the work with young people.

The Grand Imam shall help Imams to design and prepare the students of the Maktab teaching for the competition of Maktab at the level of Majlis.

I hereby certify that this is a true translation of the original document written in Bosnian language.

Sarajevo, 22 June 2015

*Court Certified Interpreter for English
Herceglijia Elmedina*

THE MAJLIS ASSEMBLY

Article 3

The Majlis Assembly consists of the representatives of Jamaats who shall be elected on the basis of the number of members of Jamaats according to the following criteria:

1. The Jamaats that count up to 150 (one hundred fifty) members, they elect one member in the Majlis Assembly.
2. The Jamaats that count up to 151 (one hundred fifty-one) members and 300 (three hundred) , they elect two members in the Majlis Assembly.
3. The Jamaats that count up to more than 300 (three hundred) members, they elect three members in the Majlis Assembly.

The Grand Imam and the Imams of Jamaats are members of the Majlis Assembly ex officio, regardless of the number of delegates.

The members of the Majlis Assembly shall elect the Secretary of the Majlis.

The Grand Imam shall preside the Majlis Assembly.

The Majlis Assembly shall follow and coordinate the overall work of Jamaats within the Majlis and shall provide the necessary guidelines in the work of the Jamaat Boards.

The Majlis Assembly shall take decisions and carry out the instructions of the superior organs of the Islamic Community and shall adopt the annual report.

The Majlis Assembly shall elect and candidate a member of the Board of Directors from among the ranks of members of the Jamaat in front of the given Majlis.

The Majlis Assembly, in consultation with the Grand Imam, shall determine time and place of holding the Maktab competition at the level of the Majlis.

A quorum of the Majlis Assembly shall consist of more than half majority of the total number of delegates.

THE SUPERVISORY BOARD

Article 4

The Supervisory Board of the Majlis shall coordinate the work of Jamaat Boards and give them instruction for the work.

The Supervisory Board shall be authorized to resolve any disputes in the Jamaats on a designed territory of the Majlis.

The Supervisory Board of the Majlis consists of 5 members.

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MEETINGS OF THE MAJLIS ASSEMBLY

Article 5

The Grand Imam shall prepare, call and preside the meetings of the Majlis Assembly.

Meeting of the Majlis Assembly shall be held at least once a year.

The members of the Majlis Assembly shall receive the material for the meeting of the Assembly from the Secretary of the Majlis, at least 10 (ten) days prior to the meeting.

The Secretary shall take minutes of all meetings of the Council of Majlis.

Such minutes shall have to contain: ordinal number of the meeting, place and time of holding, start and end time, a record of the present, voting results, proposals and decisions regarding every agenda item.

Therewith (enclosed) must be all the materials that were discussed at the meeting.

Minutes of the meeting must be compiled within 15 days upon the closure of the meeting and placed in the archives.

The signed minutes must not be corrected, changed or amended any more.

The members of the Majlis Assembly shall vote to decide whether the agenda shall be amended or not after the speech (statement of facts) of the President.

After opening the meeting and the adoption of minutes of the previous meeting the Grand Imam shall report briefly about the work in the period between the two sessions.

Then shall be the agenda items discussed, the Grand Imam shall state them and the members of the Majlis Assembly shall raise their hands and comment on it if necessary, and the discussion may not be longer than 3 minutes, and replica up to 1 minute.

The one and the same member may raise his hand to discuss it again only when all members have finished their discussions.

In case of decision-taking, all members vote and the decision shall be accepted if it is taken by the majority of the present members.

DECISIONS OF THE MAJLIS ASSEMBLY

Article 6

The decisions of the Majlis Assembly shall be noted by the Secretary based on the minutes, the Grand Imam shall sign them, and in his absence the Secretary, if he presided over all or part of the meeting.

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AMENDMENTS

Article 7

These Rules of Procedure (Statute) shall be amended and altered in the same way as being passed.

These Rules of Procedure shall take effect upon the adoption by the members of Council of the Islamic Community on 29. March 2015.

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Sarajevo, 22 June 2015

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